



**West Region District Management Intern (Central Point)**  
**Oregon Department of Fish and Wildlife**  
**Job Number 17**

**Location:** Central Point, OR. Work to be conducted in Southwestern Oregon, primarily in Jackson County with occasionally travel up to 200 miles from the duty station.

Housing not provided; per diem included for conducting overnight fieldwork and travel.

**Pay Range:** \$19.77 - \$22.23 per hour

Note: this position will receive a Cost of Living Adjustment (COLA) increase of 2.5% which is not reflected in the salary listed in this posting. The effective date of the increase is February 1, 2026.

**Duration:** Not to exceed 400 hours over a three-month period (between May 2026 - October 2026). In general, the internship will last 10 weeks after the start date, which is flexible.

**Job Description:** Primary duties will provide a student intern with on-the-job training experiences related to wildlife management. The benefit of this position is to recruit and train potential employees seeking careers in wildlife management. Intern is expected to gain the ability to develop and refine academic and professional goals as well as understand the structure and operation of a natural resource agency. The Oregon Conservation Strategy (OCS) Internship for Southwestern Oregon will assist with Strategy Species wildlife inventory, monitoring, and management to support implementation of OCS (<https://www.oregonconservationstrategy.org/>).

**Duties:** **Support pond turtle monitoring efforts (30%)**

- Assist with capture, mark-recapture, and tagging events
- Identify, measure, and collect biological data for captured wildlife
- Use radio-telemetry techniques to locate and document the status of marked animals and to record habitat associations.
- Locate turtle nests and document habitat features.
- Enter and Q/C field data (hard copy and Survey123 forms)
- Coordinate fieldwork schedules with ODFW staff and external partners

- Represent the agency and support education/outreach efforts when engaging with members of the public
- Repair, clean, and service trapping equipment

**Conduct wildlife game camera surveys (30%)**

- Access survey locations via travel on gravel and dirt roads using 4WD vehicles, document access routes
- Navigate to lat/long coordinates of deployment sites and classify habitat and weather conditions
- Install and bait game cameras and non-invasive hair snare traps targeting Strategy Species
- Purchase and maintain camera trapping equipment and supplies
- Organize, classify, and catalogue game camera photo data

**Assist OCS and District staff with additional OCS faunal inventories as needed (20%)**

- Identify and safely handle wildlife, and record data using a field tablet
- Support Survey/Inventory efforts which may include:
  - Herpetofauna: coverboards, hand-capture, stream survey, visual encounter survey, hoop-trap surveys, eDNA samples, telemetry, detection dog
  - Birds: point count, band-resight surveys, behavioral observations
  - Bats: acoustic surveys, mist-netting, telemetry
  - Mammals: game cameras, hair-snare trap surveys, telemetry
  - Fish: traps, water quality monitoring, stream inventory

**Miscellaneous Duties (20%)**

- Give presentations and progress reports to ODFW staff, partners, and the public
- Maintain wildlife survey equipment and field vehicles
- Create maps and graphics of wildlife data
- Collect game and non-game wildlife biological samples
- Intake and euthanize invasive wildlife
- Assist with wildlife habitat improvement projects
- Assist with wildlife research projects
- Assist with district wildlife inventory
- Assist with wildlife area management
- Attend trainings (wildlife capture and immobilization, first aid) and staff meetings
- Complete administrative tasks as assigned

**Working**

Frequently work outside during inclement weather and may be

**Conditions:**

required to work before and after daylight hours. Occasionally required to work on weekends. Duties may include multi-day travel within several hours of the duty station. This position may require camping out and possibly multi-day backpacking trips. May conduct surveys from a kayak, canoe, or boat driven by a licensed ODFW staff member, or travel in an ATV driven by a licensed ODFW staff member. May hike long distances over steep or unstable terrain in remote areas, or adjacent to streams, ponds, and lakes. May work independently or in small teams. May be required to drive long hours during potentially adverse weather conditions, and applicant should be confident in driving on unmaintained roads outside of cell service. A basic understanding of navigation with either a map, GPS, or other navigation software is essential. Contacts with the public and other agency personnel are frequent and require a well-developed sense of diplomacy and ability to interact in a professional manner.

This position requires a flexible work schedule that varies in the number of hours worked on a daily basis, but not necessarily each day, or a work schedule in which the starting and stopping times vary on a daily basis, but not necessarily each day, and does not exceed forty (40) hours in a work week. Work exceeding 40 hours per week requires prior approval by the supervisor.